

MILTON ABBAS PARISH COUNCIL

Minutes of an Extraordinary Meeting of the Parish Council held on
29th June 2022 in the READING ROOM, MILTON ABBAS, at 7.00pm

PRESENT

Mr S. Driver

Mr S. Gould

Mr N. Hodder (Chair)

Mr T. Khandwala

IN ATTENDANCE Mrs E. Sellen (Clerk) and 4 members of the general public.

1. APOLOGIES FOR ABSENCE

Mr P. Amor, Mr T. Ives, Mr R. Woodhouse. Reasons for apologies were unanimously received by attending Councillors.

2. DISPENSATIONS None

3. CONFIRM PARISH COUNCIL EXPENDITURE AND RECEIPTS AND DECLARE EXEMPTION FROM EXTERNAL AUDIT

Following feedback from the internal auditor, gross income had been revised as £23,924 and gross expenditure had been revised to £8,505 due to the fact that a repayment of the NP Grant was more correctly stated as negative income instead of an expense. It was confirmed neither expenditure or income exceed £25,000 and it was unanimously agreed to certify the Parish Council as exempt from the limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015.

4. RECEIVE DRAFT INTERNAL AUDIT REPORT & FINDINGS

The internal audit report carried out by Darkin Miller Limited had been circulated by email. With respect to the action plan, councillors agreed the following responses;

12.1 – Check website links to ensure they work - The Clerk has identified this as a problem with the version of excel that the spreadsheets were created on, and will go through all the existing links to see that they are all resolved.

14.1 – Ensure public rights notice clearly labelled - The public rights notice has now been re labelled for 20/21 and this year's notice is also labelled as recommendation.

It was unanimously agreed that the internal report be received, and the action points implemented.

5. APPROVAL OF SECTION 1 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (PART 2) – ANNUAL GOVERNANCE STATEMENT (PAGE 5)

It was proposed by TK, seconded by SD and unanimously agreed that the Parish Council could select yes for all statements (except for Trust Funds as none are held by the Council). It was signed by the Chairman and Clerk.

6. APPROVAL OF SECTION 2 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (PART 2) – ACCOUNTING STATEMENTS (PAGE 6)

It was proposed by SD, seconded by TK and unanimously agreed that the financial statements signed by the Clerk should be accepted by the Council. It was signed by the Chairman.

7. PLANNING

- Applications

P/FUL/2022/03336 Luccombe Farm & Holiday Cottages – Installation of swimming pool & glazed enclosure – It was proposed by SG, seconded by SD and unanimously agreed to support this application.

P/NMA/2022/03853 Stonecroft – Non-material amendment to P/HOU/2022/01974 to change size and design of garage – Mr K. Gipp attended to explain the purpose of the application. It was proposed by NH, seconded by SD and unanimously agreed that the Parish Council have no concerns with the proposed amendments.

8. FINANCE

The following cheques were authorised:
Current Account

DP Marquees final balance (Jubilee Exp)	1342	£1,251.01
BHIB 2 nd yr LTA Insurance	1343	£505.12
Revolution Audio final balance (Jubilee Exp)	1344	£520.53
Mrs E. Sellen Clerk's Salary May 2022	1345	£323.13
The Reading Room Committee Oct 2021- May 2022	1346	£75.00
Mrs F. Robinson Jubilee Expenses	1347	£634.72
Mr M. McAvoy Jubilee Expenses	1348	£205.20
DAPTC Annual Subscription	1349	£224.02

- Ratification of cheques signed between meetings with email approval.

9. CHAIRMAN'S URGENT BUSINESS

Mrs F. Robinson asked for the NHS wildlife garden and Jubilee bench to be put on the next agenda.

SD asked for the future of the Bulletin to be added to the agenda.

10. DATE OF NEXT MEETING

Councillors were reminded that the next meeting would take place on 13th July 2022 and, there being no further business, the meeting closed at 7.12pm.

Signed:

(Presiding Chairman)

Date: